

2023 SCHEDULE AND FEE POLICY

This schedule does not apply to Full Fee Paying International Students

LIABILITY FOR SCHOOL FEES

Signatories to the enrolment acceptance are jointly and severally liable for the payment of fees, levies and charges unless the School is advised in writing of a change in circumstances and forms are re-signed and accepted by the School.

TUITION FEES		
Year	Per Annum	Per Term
Early Kindergarten [^]	\$7,208.00	\$1,802.00
Kindergarten - Class 6	\$6,112.00	\$1,528.00
Classes 7 - 10	\$6,896.00	\$1,724.00

[^]Early Kindergarten is a 3 day per week non funded NESAs program and does not attract any Child Care Benefit rebate

COMPULSORY LEVIES		
Materials Levy	Per Annum	Per Term
Kindergarten - Class 6	\$620.00	\$155.00
Classes 7 - 10	\$972.00	\$243.00
Class 3 music program	\$400.00	\$100.00
Class 4 music program	\$400.00	\$100.00
Maintenance Levy		
Per family	\$524.00	\$131.00
Building Levy (charged in full in term 1 or on commencement)		
Per family per year	\$238.00	
Camp Levy		
Class 3	\$220.00	\$55.00
Class 4	\$520.00	\$130.00
Class 5	\$584.00	\$146.00
Class 6	\$600.00	\$150.00
Class 7	\$712.00	\$178.00
Class 8	\$1,240.00	\$310.00
Class 9	\$1,480.00	\$370.00
Class 10 #	\$3,684.00	\$1,228.00

Subject to adjustment for pricing at time of booking. Paid over 3 terms
Refunds for camp levies as a rule will not be given.

SIBLING CONCESSIONS OF TUITION FEES	
2nd Child	15%
3rd Child	40%
4th Child and subsequent children	65%

NEW ENROLMENTS	
Non Refundable Application Fee (per student - the above sibling concessions apply)	\$150.00
Non Refundable Acceptance Fee (per family)	\$500.00

OTHER	
Late payment penalty	\$50.00
Dishonoured payment administration fee	\$10.00

EXTRA CURRICULAR AND CLASS ROOM	
Where fee accounts are not up to date, children may not be eligible to attend camps. Payments for bus fares, excursions, music lessons etc. must be paid in advance to ensure student's participation.	

ANNUAL FEE REVIEW

Fees and policies are reviewed and set annually by the School. Fees are published in the School's newsletter, The Argo, and on the School's website in December of each year. The School reserves the right to make changes to policies regarding fees and conditions. Fees include any applicable GST.

DUE DATE & PAYMENT OPTIONS

Term fees are due in the first week of each term.

Accepted methods of payment are bank transfer, cheque, EFT, credit card, cash, and by joining Edstart*.

BANKING DETAILS: BSB 062 544, A/C 1001 8262.

Ref: your account name

Late payments will incur a \$50 charge.

*PAYMENT PLAN - EDSTART PAY +

Edstart Pay+ allows you to spread your school fees into smaller weekly, fortnightly or monthly instalments. There are currently no transaction fees or interest charges with using Edstart for your CCSS fees. For more information and to apply visit <https://edstart.com.au/ccss>

The business manager is available if you have any questions. The office will be open from 23 January 2023. Phone 4362 3400. Email: accounts@ccrs.nsw.edu.au

Dishonoured Direct Debit Plan Payments

For families on the school direct debit plan dishonoured payments need to be paid prior to the next direct debit and may incur a \$10 administration fee.

If the catch up payment is not made, the balance of the term fees is due immediately, a \$50 late payment penalty will be incurred and participation in the plan will be cancelled.

NON-PAYMENT

Where the School is required to engage its agent to recover outstanding accounts, all collection costs incurred will be at the expense of the account holder. The school may also resolve to unenroll a student due to non-payment.

LEAVE OF ABSENCE

Absences of more than half a term due to serious illness or travel need to be communicated to the Principal in writing.

NEW ENROLMENTS

Application and Acceptance fees are payable to confirm acceptance of the School's offer of enrolment.

EXITS

If a child is to be withdrawn from the school please provide a minimum of 12 weeks' notice in writing prior to them leaving. Date of withdrawal will be their last day of attendance at school.

The written notice must be on the school's student exit form available from the front office.

An exit of a student for the 2024 school year must be communicated in writing by 30 October 2023. The written notice must be on the school's student exit form available from the front office.

Failure to provide these required notice periods will incur a \$500 exit fee per child.

If a child leaves during a term, the fees for that term and any other unpaid fees remain payable and are not refundable.

ACCOUNT ENQUIRIES

Tel: 4362 3400 email: accounts@ccrs.nsw.edu.au